

Hague Parks & Recreation Inc.

Hague Arena Concession Lease Proposal

Instructions to Bidders:

The lease will be for the period of _____ to _____.
(day/month/year) *(day/month/year)*

1. The lease will be on a monthly rental basis with the fee being due before the first day of each month; any partial months will be pro-rated based on the monthly rate agreed upon.
2. Monthly rental fee will be subject to GST.
3. The Lessee shall maintain reasonable prices, keeping in mind the youth of the community that patronize the facility.
4. The Lessee shall be responsible for providing all inventory, supplies and personnel necessary to operate the concession efficiently.
5. The Lessee shall maintain hours of operation so as to accommodate all recreational activities in the arena including: regular scheduled games, tournaments, play-offs, competitions, clinics, test days and bonspiels. The Lessee shall have exclusive rights to the sale of food and beverage in the Hague Arena during these functions. The Lessee may grant permission to groups, organizations or individuals wishing to provide food or beverages for their own functions. Furthermore, the Lessee acknowledges that Hague Parks & Recreation does have vending machines operating within the facility.
6. The Lessee shall be responsible for maintenance of the booth and keep the appliances in a clean state.
7. The Lessee shall be responsible to meet all federal and provincial food handling regulations (ie: Food Handlers Certificate).
8. The Lessee shall be responsible for its own insurance. Hague Parks & Recreation will be responsible for Power, Energy, Water, Waste Removal, and Recycling costs.
9. Hague Parks & Recreation will be responsible for maintenance of appliances which are owned by the Arena. The Lessee shall use due care and attention when using appliances.
10. The Lessee is responsible for any loss of inventory, and hold Hague Parks & Recreation harmless.

11. The Lessee, together with Town staff, shall inspect the premises to verify the condition and state of the booth and equipment, and takes the premises "as is".
12. The Lessee shall request permission and be responsible for all desired leasehold improvements.
13. The Lessee acknowledges that the Hague Arena is a non-smoking facility, including the concession booth.
14. The Lessee agrees to patronize the Pepsi Company as the supplier of beverages.
15. The Lessee agrees to provide Hague Parks & Recreation a Profit & Loss statement for any specific period as may be requested.
16. Each "Call for Proposal" shall be sealed and clearly marked "Hague Arena Booth Proposal".
17. The highest or any proposal may not necessarily be accepted, and Hague Parks & Recreation reserves the right to reject any or all proposals.

All "Call for Proposals" must be received at the Hague Town Office by _____ to be considered.

Monthly Lease Amount \$_____.